



Training Tomorrow's Engineers

Corporate Strategy

2010 - 2013



Our vision

To be best in class in all areas of endeavour.

Our mission

TTE exists to service the training requirements of the petroleum and chemical sectors and associated industries within the North West of England.

TTE aims to provide an outstanding environment for learning. The learning environment will be one which is welcoming, safe and inspiring. It will be appropriate to the subjects and responsive to the needs of the learner. Suitably equipped, resourced and well managed, it will visibly promote equality and diversity, widen accessibility to learning and the learning environment and celebrate learner success.



Our values

- The provision of a safe, healthy and supportive working and learning environment is fundamental to everything that TTE does.
- The principle business driver for TTE is quality rather than quantity and no area of TTE's business is allowed to impact adversely on TTE's reputation as a quality engineering training provider.
- TTE actively works to ensure that all clients and learners are given equal access to its services. TTE approaches individuals, schools, businesses etc without prejudice or agenda. TTE recruitment closely monitor their activity to ensure ethnicity, gender, age and disability are managed in an equal and fair manner.
- TTE values its staff and learners and seeks to develop them as individuals, support them to achieve success, encourage team-working and provide them with enriching experiences so that they may benefit from participating in a truly diverse and inclusive community.



Introducing TTE Training

TTE Training Limited is a training provider set up by industry for industry. TTE was established in Ellesmere Port, Cheshire in 1990 by Ineos ChlorVinyls (formerly ICI), Innospec (formerly Associated Octel) and Shell UK (Stanlow) to provide training not only for their own companies but other multi-national companies in the chemical, petrochemical, oil and gas, process, power, paper, pharmaceutical and nuclear industries throughout the North West.

TTE has grown to become one of the North West's leading providers of sponsored Advanced Apprenticeships level 3 in Engineering and Laboratory Operations and Engineering Apprenticeship level 2 Programmes with Whole Person Development incorporated into the training.

In 2001, TTE invested £1.8 million in a purpose-built Training Centre to provide the manufacturing industry with the finest young people trained to the highest standards.



How does TTE compare?

TTE has been awarded a Grade 1 – Outstanding by the Adult Learning Inspectorate (ALI) and success rates on advanced apprenticeships are well above the national average.

TTE can justifiably claim to be a best-in-class performer for H&S having won the highly prestigious RoSPA Sector Award for Training and Education Services six times since 2001 along with seven consecutive BSC International Safety Awards and the continuing operation of a BSC '5-Star' graded Health and Safety Management.

All TTE Training Officers have extensive industrial experience gained from sector related process manufacturing companies. The Training Officers deliver training based on their 'real life' experiences, knowledge and expertise of what it is actually like to work on an operating plant.

TTE has college status and the academic qualifications are completed at the Training Centre in conjunction with the practical skills training.



Our Services

TTE offers a wide range of Apprenticeships, NVQ's and vocational training to employers and employees of local industry and business.

Services to Learners:

Qualified and experienced TTE staff interview, plan, deliver training to and assess learners throughout the learner journey, a journey which includes:

- **Getting in:** Induction process & explanation of services available to learners
- **Getting on:** Interim reviews on progress and continued programme support
- **Moving on:** Provision of options on next steps and personal development

TTE staff also strive to:

- greet all learners with a friendly, courteous and helpful welcome
- provide a supportive atmosphere with knowledgeable and approachable staff
- provide a relevant and thorough induction to learning and health and safety
- provide information that is relevant and up to date
- provide services at the times stated and give due notice of any changes
- work impartially and confidentially in our relationships with learners, employers and relevant funding bodies
- retain and develop links with employers to maximise employment and work placement opportunities
- provide resources that are accessible and user friendly
- ensure learners are aware of the range of services available suitable to their needs and are referred to other services and service providers as appropriate
- encourage feedback from learners and employers regarding our provision
- maintain the highest standards in Health and Safety

Services to Employers:

- Provide opportunities for employers and sponsors to tour our facilities
- Offer employers the opportunity to take part in planned events
- Provide facilities for employers to make presentations to learners
- Aim to build further links with employers including exchanging information on application and recruitment patterns and encouraging support for learner employability.
- Give employers the opportunity to be involved in the process of recruiting learners
- Share best practice through interview skills workshops

Our Strategic Aims

- **Delivering Excellent Services**

TTE's aspiration is to be recognised as one of the top training providers in the country.

- **Growing the Business**

TTE will seek to grow the business in a sustainable manner and in line with the Board approved vision and mission.

- **Maximising TTE's Social Impact**

TTE will maximise the social impact it makes by expanding the numbers of learners and employers that it provides services to.

- **Enhancing TTE's reputation:**

TTE will establish a reputation both regionally and nationally for providing excellent services that are valued by all of its key stakeholders.

Measuring Success

2010-2013

1. Delivering Excellent Services:

TTE's aspiration is to be recognised as one of the top training providers in the country.

In order to achieve this TTE aims to:

- create a safe, healthy and supportive working and learning environment that is free from risk
- increase learner and employer satisfaction year on year
- ensure a minimum timely completion rate of 90% by 2013
- achieve BS EN ISO 9001:2008 Quality Management Systems accreditation by 2013
- maintain the ROA driven AMA programme at the 'core' of TTE's service provision

2. Growing the Business:

TTE will seek to grow the business in a sustainable manner and in line with the Board approved vision and mission.

In order to achieve this TTE aims to:

- increase annual turnover by 25% by 2013
- generate an annual net profit before tax of 5% by 2013 to enable appropriate and ongoing investment in teaching and learning facilities
- attract 5 new income streams by 2013
- expand breadth of engineering service areas by diversifying TTE's product range

Measuring Success

2010-2013

3. Maximising TTE's Social Impact:

TTE will maximise the social impact it makes by expanding the numbers of learners and employers that it provides services to.

In order to achieve this TTE aims to:

- increase the awareness of young people in the North West of available qualifications and skills training
- increase the number of annual funded learner numbers to over 600 individuals by 2013
- increase the number of active stakeholder companies to 100 by 2013
- develop strategic partnerships with key stakeholders in the North West such as other training providers, employers, representative organisations and funders

4. Enhancing TTE's reputation:

TTE will establish a reputation both regionally and nationally for providing excellent services that are valued by all of its key stakeholders.

In order to achieve this TTE aims to:

- retain positive Ofsted inspection and Department for Business Innovation and Skills (DBIS) 'Framework For Excellence'
- retain 'Investors in People' (IIP) and 'Matrix' quality accreditations
- retain 'excellent' Health and Safety grading with DBIS and '5 Star grading with the British Safety Council (BSC)
- achieve a minimum of 10 'good news' stories in the local and/or national media each year.

How to contact TTE Training Limited

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Opening Hours

Our opening hours are 8.45am to 5.00pm
Monday to Friday